|  |  |  |  | **Analysis-Only Grants (Use of existing data - no new data collection or creation)** | **New Data Collection Grants (via Scan re-reads, Biologic Specimen or new Participant contact)** |
| --- | --- | --- | --- | --- | --- |
| **Studies****& website** | **Contact Person** | **Sponsorship Required** | **Letter of Intent** | **Proposal Type, Deadline & Review Frequency** | **Resubmission****Process** | **Proposal Type, Deadline & Review Frequency** | **Resubmission****Process** |
| [AGES](http://www.hjartarannsokn.is/index.aspx?GroupId=346) |  |  |  |  |  |  |  |
| [ARIC](http://www.cscc.unc.edu/aric/FeesForNonContractWork.php) |  |  |  | 9 weeks |  | 9 weeks |  |
| [BLSA](https://www.blsa.nih.gov/) |  |  |  |  |  |  |  |
| [CARDIA](https://www.cardia.dopm.uab.edu/) | AS: Christie McCullum-Hill cmccullum@uabmc.eduPaper proposals: Linda Sellers lsellers@uabmc.eu | Yes – CARDIA Representative (list on CARDIA website <https://www.cardia.dopm.uab.edu/>  | N/A | Deadline: A minimum of 2 months prior to the funding deadline. Instructions: A manuscript proposal approval request should be submitted to the Publications and Presentations (P&P) Subcommittee (<http://www.cardia.dopm.uab.edu/pdf/policy_ms_1002.pdf>). A burden table should be included with the manuscript proposal if the proposal is being submitted for funding (for EC administrative review).Review Frequency: Biweekly by the P&P Subcommittee. | Notify Executive Committee (EC) about plans to resubmit. If there are no changes to specific aims and methods of the proposal, the resubmission does not need to be approved. However, if the proposal will require changes that were not previously approved, a modification will need to be submitted/approved before the resubmission. CARDIA EC approval for an AS is good for a two-year period.  | Deadline: A minimum of 2 months prior to the funding deadline. Instructions: Complete the ancillary study application (<https://www.cardia.dopm.uab.edu/ancillary-studies-2/ancillary-study-application>). AS proposals that are approved by the EC and impose additional burden to the participants will be forwarded to CARDIA’s OSMB for review and approval. The applicant will be notified of approval.Review Frequency: Monthly by the EC. | Notify EC about plans to resubmit. If there are no changes to specific aims and methods of the proposal, the resubmission does not need to be approved. However, if the proposal will require changes that were not previously approved, a modification will need to be submitted/approved before the resubmission. CARDIA EC approval for an AS is good for a two- year period.  |
| [CHS](https://chs-nhlbi.org/) | Erika Enrighteenright@uw.edu, Ancillary Studies CoordinatorEllen Terry ecterry@uw.edu, P&P Coordinator | Yes - Study Investigator (see “CHS Investigator Group” in online directory for list of eligible Sponsors | N/A | Deadline: A minimum of 6 weeks prior to the funding deadline. Instructions: Complete Part 1 ONLY of the ancillary study proposal template and upload it as a supplemental document with first planned paper proposal (online form). Review: P&P, SC. | A modified proposal must be reviewed and approved by the P&P if you plan to add additional outcomes, change the main exposure or make other substantial changes. If there are no substantial changes requiring review, send Erika an informal note summarizing what has changed (e.g. title and target grant). | Deadline: A minimum of 6 weeks prior to the funding deadline. Instructions: Submit a full ancillary study proposal using the CHS template (MicrosoftWord form). Include Lab Repository impact report with submission (if specimen requested).Review: LC (if specimen requested), SC.  | Substantial changes to the science or scope of an approved AS require review by the SC and, if relevant, LC or P&P. Submit 1.) revised study proposal with changes tracked; and 2) brief modification request memo. If there are no substantial changes requiring review, send Erika an informal note summarizing what has changed (e.g. title and target grant). |
| [CRIC](http://www.cristudy.org/Chronic-Kidney-Disease/Chronic-Renal-Insufficiency-Cohort-Study/) | **Primary contact:** Kellie Ryan kelryan@pennmedicine.upenn.eduKrista Whitehead kristaw@pennmedicine.upenn.eduLisa Nessel nessel@pennmedicine.upenn.edu | Yes – A CRIC Investigator required on applications | No | **Proposal Type:** Ancillary study proposal template provided by study group and is submitted electronically via email **Deadline:** Submit 3 months in advance of targeted submission date**Review Frequency:** Proposals are reviewed as they are received | If not funded, the proposal must be resubmitted within one year of receiving the review and funding decision of the initial grant submission. The coordinating center must be notified at least 6 weeks in advance of a planned resubmission. An updated proposal must be submitted utilizing track changes to clearly identify modifications. Additionally, a memo outlining the revisions must be provided. After two unsuccessful grant submissions or failure to submit a grant within the specified time frame, the approval expires.  | **Proposal Type:** Ancillary study proposal template provided by study group and is submitted electronically via email **Deadline:** Submit 3 months in advance of targeted submission date**Review Frequency:** Proposals are reviewed as they are received | If not funded, the proposal must be resubmitted within one year of receiving the review and funding decision of the initial grant submission. The coordinating center must be notified at least 6 weeks in advance of a planned resubmission. An updated proposal must be submitted utilizing track changes to clearly identify modifications. Additionally, a memo outlining the revisions must be provided. After two unsuccessful grant submissions or failure to submit a grant within the specified time frame, the approval expires.  |
| [FHS](https://www.framinghamheartstudy.org/) | Heather Arruda harruda@bu.edu Greta Lee Splanskygreta@bu.edu  | optional | No | Research proposal to be reviewed by Study (FHS) Executive committee 6 weeks before grant deadline; Executive committee meets every month (last Tuesday of the month typically) | Notify Executive committee and obtain updated letter of support. A submitted proposal may be active for up to 2 years, after which it will need to be reconsidered as new. | Need to coordinate with FHS Examination committee several months in advance of start of exam if new participant contact at a usual exam; if new data collection at time of a call-back examination, rolling submission is possible (check with study operations manager, Ms, Greta Lee Splansky; greta@bu.edu ) ; DNA requests will be reviewed by Study (FHS) DNA committee and biosample requests by the Study Laboratory committee. These latter two committees meet every quarter. Plan in advance for meeting these review deadlines. Requests for access to data, biosamples will need to pay charges consistent with those indicated by the FHS Service Center (see: <https://www.framinghamheartstudy.org/researchers/service-center.php> ) | Notify Executive committee and obtain updated letter of support. A submitted proposal may be active for up to 2 years, after which it will need to be reconsidered as new. |
| [GOLDN](https://dsgwebwp.wustl.edu/) |  |  |  |  |  |  |  |
| [HCHS-SOL](https://sites.cscc.unc.edu/hchs/) | Robert Kaplan (robert.kaplan@einstein.yu.edu) Greg Talavera (gtalavera@mail.sdsu.edu) | Yes – SOL PI must sponsor AS applications | An initial “Concept Proposal” submission is recommended to serve as a letter of intent.  This can be helpful to obtain initial feedback on the study idea. | Most grants require 12 weeks to be approved, although K awards, >$500K/year R01 grants, and data only grants may have additional considerations.  See <https://sites.cscc.unc.edu/hchs/ancillary-studies-pub>.  Ancillary study review committee usually meets monthly. | Consult sponsoring PI about resubmissions. | It is strongly suggested that applications be submitted to HCHS/SOL no later than **12 weeks**prior to the intended date of submission to the fundingagency.  Ancillary study review committee usually meets monthly. | Consult sponsoring PI about resubmissions. |
| [Health ABC](https://healthabc.nia.nih.gov/) | NIAHealthABCAdministration@mail.nih.gov  | Yes - Study Investigator | N/A | AP: An analysis plan must be submitted and approved prior to the funding deadline. Once an AP is received it will be listed on theHealth ABC website within 48 hours. If no or little overlap occurs then the AP will be accepted (~4 weeks). If overlap occurs or for other problems, the proposer will be asked to make a revision.  | If the objectives of an AP evolve and deviate substantially from the original plan, an amended AP needs to be submitted. | AS: A full proposal (4-5 pages) must be submitted for Advisory Committee review. Proposals will be reviewed 3 times per year with the following due dates: 4/1, 8/1, 12/1. Proposers should allow at least 10 weeks between the submission of the AS proposal and the funding application deadline. | If substantial changes in the design of the protocol or in the potential impact of the protocol on the main study occur after approval, then a revised protocol must be submitted. AS proposals that need to be "revised and resubmitted" will need to go through a formal review again at a subsequent review session. |
| IRAS | Lynne Wagenknecht lwgnkcht@wakehealth.edu, Study PINichole Allrednallred@wakehealth.edu  | Study Investigator | N/A | Paper Proposal: Complete a paper proposal using the existing template. A letter of support from the IRASFS SC can be provided with an approved paper proposal. Deadline: At least six weeks prior to the funding deadline.Review: Electronic review of proposals as they are received. | A modified proposal must be reviewed and approved if you plan to add additional outcomes, change the main exposure or make other substantial changes.  | Ancillary Study Proposal: Complete an ancillary study proposal using the existing template. A letter of support from the IRASFS SC can be provided with an approved ancillary study proposal. Deadline: At least six weeks prior to the funding deadline.Review: Electronic review of proposals as they are received. | A modified proposal must be reviewed and approved for substantial changes to the science or scope of work. |
| [JHS](https://www.jacksonheartstudy.org/) | Paper Proposals – P&P Coordinator, Arnita F. Norwood, Afnorwood@umc.edu Ancillary studies – Ancillary Studies Coordinator, Lynette Ekunwe, lekunwe@umc.edu  | Yes – Study Investigator | Paper Proposals - 3 months prior to the funding deadline submit 1-2 page description of the specific aims AS - 4 months prior to the funding deadline submit 1-2 page description of the specific aims, potential burden on participants, and resource needs from  | Proposal Type: Full proposal (4-5 pages). A Separate specimen application needs to be submitted if requesting specimens.Deadline: A minimum of 12 weeks prior to funding submission deadline. Review Frequency: Monthly. | A modified proposal must submitted for review and approval by the Ancillary Subcommittee, and possibly the SC, if there are substantial changes to the science or scope of the original proposal. If the proposed changes fall within the science and scope of the original proposal, an amendment request should be submitted to the Ancillary Studies Subcommittee.If there are no substantial changes requiring review, send the Ancillary Study Coordinator an informal note summarizing what has changed (e.g. title and target grant). | Proposal Type: Use online forms.Deadline: A minimum of 8 weeks prior to funding submission deadline. Review Frequency: 2x/month. | If there are substantial changes to the science or scope of an approved paper proposal, an amendment request should be submitted to the P&P Coordinator. If there are no substantial changes requiring review, an informal note should be sent to the P&P Coordinator summarizing what has changed. |
| [MESA](https://www.mesa-nhlbi.org/ancillary.aspx) | Sandi Shrager, Ancillary Studies Coordinator (sandis@uw.edu)  | Yes - Affilated Investigator  | N/A | Deadline: A minimum of 6 weeks prior to the funding deadline. **NB: Applies only to grants that will include substantial CC services / funding.**Instructions: Complete Part 1 & 2 of the ancillary study proposal template. Review: Ancillary Studies Committee, Steering Committee. | Substantial changes to the science or scope of an approved ancillary study require review by the MESA Ancillary Studies and Steering Committees. The PI must submit to the MESA Ancillary Studies coordinator:1. A revised study proposal with changes tracked, highlighted, or bolded; 2. A brief modification request memo summarizing the changes and stating the rationale for the changes. The memo may be addressed to the MESA Ancillary Studies Committee. | Deadline: A minimum of 8 weeks prior to the funding deadline. Instructions: Submit a full ancillary study proposal using the provided template (MicrosoftWord form). Include Lab Repository impact report with submission (if specimen requested).Review: Lab Committee, (if specimen requested), Genetics Committee (if DNA involved, Steering Committee.  | Substantial changes to the science or scope of an approved ancillary study require review by the MESA Ancillary Studies and Steering Committees and, if relevant, Lab or Genetics Subcommittee. The PI must submit to the MESA Ancillary Studies coordinator:1. A revised study proposal with changes tracked, highlighted, or bolded; 2. A brief modification request memo summarizing the changes and stating the rationale for the changes. The memo may be addressed to the MESA Ancillary Studies Committee. |
| [MrOS](https://mrosdata.sfcc-cpmc.net/) | Liezl ConcepcionLConcepcion@sfcc-cpmc.net  | Yes | 3 months prior to the funding deadline submit 1-2 page description of the proposal clearly stating specific aims. | AS: 2 months prior to the funding deadline submit a full proposal (3-5 pages). | Notify Coordinating Center about plans to resubmit. If there are no changes to specific aims and methods of the proposal, the resubmission does not need to be approved by the MrOS Steering Committee. However, if the proposal will require changes that were not previously approved, a modification will need to be submitted/approved before the resubmission.  | AS: 2 months prior to the funding deadline submit a full proposal (5-7 pages). | Notify Coordinating Center about plans to resubmit. If there are no changes to specific aims and methods of the proposal, the resubmission does not need to be approved by the MrOS Steering Committee. However, if the proposal will require changes that were not previously approved, a modification will need to be submitted/approved before the resubmission.  |
| [REGARDS](http://www.regardsstudy.org/) | AS: Meg Stewart (megstewart@uab.edu or REGARDS\_Admin@uab.eduPaper proposal: CDJohnson@uab.edu or REGARDS\_Admin@uab.edu |  | N/A | AS: 6 weeks prior to deadline submit an AS proposal. If OSMB review is required, submit 8 weeks prior (e.g., if contact with participants proposed). | Submit redlined version of the approved AS proposal for review and approval if substantive changes are made | AS: 8 weeks prior to deadline, submit an AS proposal. We encourage discussion in advance with the central laboratory: Rebakah.Boyle@uvm.edu | Submit redlined version of the approved AS proposal for review and approval if substantive changes are made |
| [SHS](http://strongheart.ouhsc.edu/) | *Paper Proposals*: Ying Zhang Ying-Zhang4@ouhsc.edu*Ancillary & sub-study proposals*: Shelley Cole scole@txbiomed.org*Submission portal at*: www.strongheartstudy.org | Yes, a SHS investigator. | no | Paper: SHS P&P and tribal approval is required PRIOR to submission to journal. P&P meets monthly, then paper needs to be distributed to 3 SHS centers for tribal approval, which can take up to 3 months. For studies, strongly urge that investigator contact sponsor during planning.*Sub-study* (no participant re-contact): Submit completed form 2 months prior to due date. *Ancillary study* (involves participant re-contact): Submit completed form 3 months prior to due date. *Note*: Check SHS website (www.strongheartstudy.org) to make sure tribal review can occur before the targeted funding deadline. Full proposal due to Steering Committee 2 weeks prior to submission. | Contact SHS P&P chair (Ying Zhang Ying-Zhang4@ouhsc.edu) for papers and SHS Steering Committee Chair (Shelley Cole scole@txbiomed.org) for studies to determine if re-approval is needed. | *Sub-study* (no participant re-contact): Submit completed form 2 months prior to due date. *Ancillary study* (involves participant re-contact): Submit completed form 3 months prior to due date. *Note*: Check SHS website (www.strongheartstudy.org) to make sure tribal review can occur before the targeted funding deadline. Full proposal due to Steering Committee 2 weeks prior to submission. | Contact SHS Steering Committee Chair (Shelley Cole scole@txbiomed.org) to determine if re-approval is needed. |
| [SOF](https://sofonline.epi-ucsf.org/interface/) | Liezl ConcepcionLConcepcion@sfcc-cpmc.net  | Yes | 3 months prior to the funding deadline submit 1-2 page description of the proposal clearly stating specific aims. | AS: 2 months prior to the funding deadline submit a full proposal (3-5 pages). | Notify Coordinating Center about plans to resubmit. If there are no changes to specific aims and methods of the proposal, the resubmission does not need to be approved by the MrOS Steering Committee. However, if the proposal will require changes that were not previously approved, a modification will need to be submitted/approved before the resubmission.  | AS: 2 months prior to the funding deadline submit a full proposal (5-7 pages). | Notify Coordinating Center about plans to resubmit. If there are no changes to specific aims and methods of the proposal, the resubmission does not need to be approved by the MrOS Steering Committee. However, if the proposal will require changes that were not previously approved, a modification will need to be submitted/approved before the resubmission.  |
| [SWAN](http://www.swanstudy.org/)[SWAN Re-pository](http://swanrepository.com/) | Depends on the nature of the request. For secondary data analysis of SWAN-core **(SWAN main study)** (i.e., no specimens or data from the SWAN Repository): SWAN New Studies (swanaccess@edc.pitt.edu) and SWAN P&P (swanaccess@ecd.pitt.edu and hkravitz@rush.edu).For questions related to biospecimens or Repository data requests:  <http://swanrepository.com/userContactUsExt.php> For Public Use Dataset, approval from P&P, New Studies or the Repository is not needed | For New study applications: Applications from non-SWAN investigators or institutions will be accepted as long as they are sponsored by a SWAN investigator.For Repository applications:There must be assurances that a SWAN investigator will join the approved investigation; the SWAN sponsor must be named on the application. | N/A | For SWAN New Studies applications:Single spaced, 11 point Arial font, and no more than 5 pages in length including the following sections: Title; Lead Investigator(s); SWAN Sponsor; Funding source; Specific Aims; Hypotheses/research question; Significance; Subject eligibility and recruitment; Methods; Sample size and power; Data management; Integration with and impact on Core; Prior/pilot experience, capability of investigators; Justification of no overlap; role of the SWAN CC; SWAN P&P Submission. See SWAN New Study Guidelines for more information. Please note that New Studies and P&P submissions should be done simultaneouslyProposals will be reviewed by the SWAN New Studies Committee within 20 working days unless there is a good reason for the delay. Votes for approval of new studies applications will take place by the SWAN New Studies Committee approximately 30 working days from submission. Final approval also requires a vote from the SWAN Steering Committee; these votes will be cast within 5 working days of the SWAN New Studies Committee vote. For SWAN Repository applications seeking only Repository-held data (no biospecimens) and NOT seeking new funding, Investigators should first submit the short Inquiry Checklist (STEP 1, <http://swanrepository.com/>), and will then be instructed to submit a CSAP to the SWAN Repository Organization (SRO) and P&P simultaneously. The CSAP form can be found at <http://swanrepository.com/Resources.php>. Reviews are performed on an as-needed basis.For SWAN Repository applications seeking only Repository-held data (no biospecimens) and WILL be seeking new funding, Investigators should first submit the short Inquiry Checklist (STEP 1, <http://swanrepository.com/>), and will then be instructed to submit the Repository application to the SRO. The application is online (STEP 2, <http://swanrepository.com/>). This form is similar to NIH applications, including the major sections: Introduction, Specific Aims and Hypotheses; Background & Significance; Preliminary Studies; and Methods & Materials. Repository applicants are encouraged to have applications submitted, fully completed and with all questions answered, at least 6 weeks prior to grant deadline. Reviews are performed on an as-needed basis. | In the case of a challenge to the decisions of the New Studies committee or SC, the resubmission process is in process of being modifiedFor Repository applications not approved through the review process, proposals may be revised and resubmitted. In the Introduction of the revised application, these proposals should include replies to any issues or concerns expressed in the initial review. There should be substantial changes in the content of the application, and these changes should be clearly marked for re-review. | For SWAN Repository applications seeking biospecimens, Investigators should first submit the short Inquiry Checklist (STEP 1, <http://swanrepository.com/>), and will then be instructed to submit the Repository application to the SRO. The application is online (STEP 2, <http://swanrepository.com/>). This form is similar to NIH applications, including the major sections: Introduction, Specific Aims and Hypotheses; Background & Significance; Preliminary Studies; and Methods & Materials. Repository applicants are encouraged to have applications submitted, fully completed and with all questions answered, at least 6 weeks prior to grant deadline. Reviews are performed on an as-needed basis. | For Repository applications not approved through the review process, proposals may be revised and resubmitted. In the Introduction of the revised application, these proposals should include replies to any issues or concerns expressed in the initial review. There should be substantial changes in the content of the application, and these changes should be clearly marked for re-review. |
| [WHI](https://www.whi.org/SitePages/WHI%20Home.aspx) | Paper Proposal:p&p@whi.org AS: helpdesk@WHI.org | Study Investigator | N/A | Paper Proposal: A letter of support from the WHI P&P must be obtained prior to the funding deadline. Submit 3 manuscript proposals to correspond to specific aims. One manuscript proposal may be sufficient if the grant proposal is based on data from numerous sources. The P&P Committee meet on the 2nd and 4th Thursday of the month (except Nov/Dec when there is only one call per month). Submission deadlines can be found on the [website](https://www.whi.org/researchers/SitePages/Write%20a%20Paper.aspx). | If changes in aims substantially alter the approved paper proposal then P&P review is required.  | AS: 3 months prior to funding agency deadline submit a proposal to the WHI Ancillary Studies Committee (ASC) for approval. Submission date: first business day of the month. | Any proposed changes to the design of an approved AS, including changes in sample size,biomarkers, or use of specimens, must be approved by theASC. Modifications involving an increase in sample size greater than 10% and/or a change in specific aims are required to go through the entire review process again. To be considered in the study’s funding submission, allow sufficient time for review of the requested modifications before funding submission deadlines. |