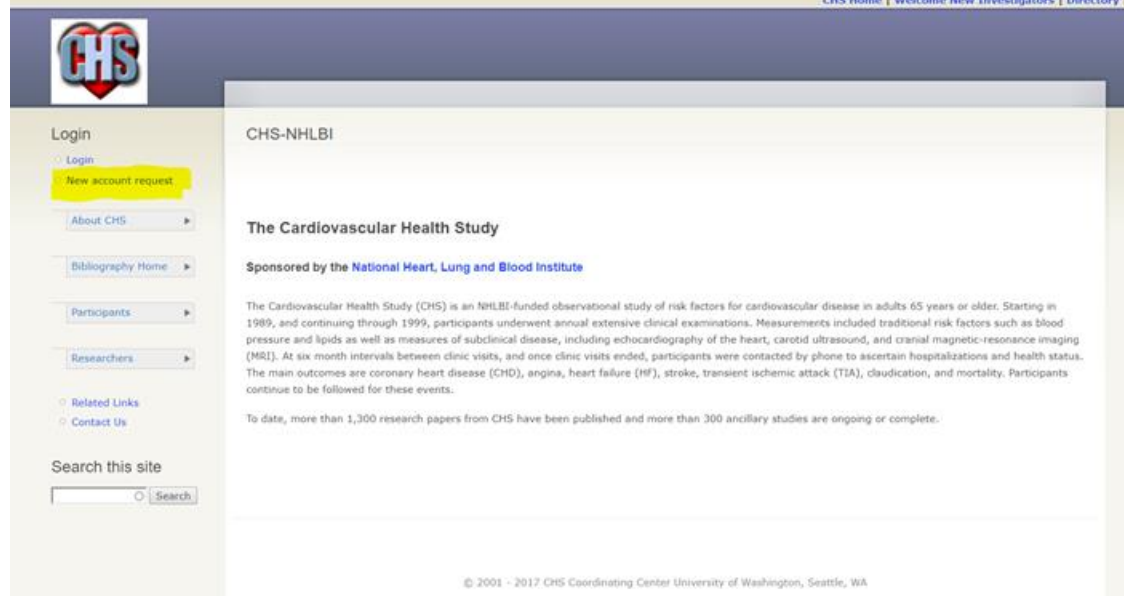


CHS ANALYSIS-ONLY ANCILLARY STUDY SUBMISSION STEP-BY-STEP INSTRUCTIONS

Feb 9, 2021

1. Visit the CHS website at <https://chs-nhlbi.org/> and request an account, for which you'll need to list a CHS sponsor. You can create your own password for this.



2. Once your account is activated, log in to the CHS site and go to the new manuscript proposal submission form at <https://chs-nhlbi.org/node/add/chsmanuscript>.
3. Fill in the first 2 tabs: "Basics" and "Proposal." On the Basics tab, select "New Ancillary" for "Type of study"; a field pops up where you should briefly list the aims of any other planned papers:

Type of study (check all that apply) *

- Main
- Existing Ancillary Study
- New Ancillary Study

More info [HERE](#).

Please briefly describe all future planned papers/hypotheses to prevent overlap

* Combining evidence across data sources to estimate effects of hypertension management on dementia risk
Additional papers will be focused on methods questions, for example specifying the structural causal models, applying Pearl's methods on causal inference and transportability to combine evidence from multiple studies.

(Here are a few good examples of initial papers from analysis-only ancillary studies/grants where subsequent planned aims are described in the "New AS" pop-up field):

- <https://chs-nhlbi.org/node/7530>
- <https://chs-nhlbi.org/node/8060>
- <https://chs-nhlbi.org/node/8124>

4. At the bottom of the “Proposal” tab, please upload part 1 (“face sheet”) of the ancillary study proposal form.
5. Click “Save” to save the draft to finish working on later (only you can access a saved draft; it is NOT submitted when saved as a draft). Ultimately, you will need to click “Submit” when you are ready to submit it for review.